

## **ENTERPRISE, PLANNING AND INFRASTRUCTURE COMMITTEE**

ABERDEEN, 12 NOVEMBER 2013. Minute of Meeting of the ENTERPRISE, STRATEGIC PLANNING AND INFRASTRUCTURE COMMITTEE. Present:- Councillor Crockett, Convener; Councillor Taylor, Vice-Convener; and Councillors Allan, Boulton, Corall, Cormie (as substitute for Councillor Blackman), Finlayson, Jaffrey, MacGregor, McCaig, Milne, Jean Morrison MBE, Thomson, Young and Yuill.

Also in attendance:- Councillor Malone (for article 6).

**The agenda and reports associated with this minute can be found at:-**  
<http://councilcommittees/ieListDocuments.aspx?CId=140&MId=2897&Ver=4>

**Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.**

### **ANNOUNCEMENT**

1. Jan Falconer, Manager, Projects, Partnerships and Funding advised that Aberdeen City and Aberdeenshire Councils had received the Urban Network Award for next generation broadband project 'Accelerate Aberdeen'.

### **REQUEST FOR DEPUTATION**

2. In terms of Standing Order 10, the Committee had before it a request for a deputation from Bill Lonsdale representing Stop Taxing Our Parking relating to item 8.5 (Review of Parking Charges) on the agenda.

The Convener proposed that the deputation be heard and that this item be considered earlier on the agenda (article 4 of the minute refers).

### **The Committee resolved:-**

to hear the deputation and to concur with the proposal

### **DETERMINATION OF EXEMPT ITEMS OF BUSINESS**

3. Prior to considering the matters before the Committee, the Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting for articles 32 and 33 so as to avoid disclosure of exempt information of the class described in paragraph 8 (article 32), and paragraph 1 (article 33) of Schedule 7(A) to the Act.

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**REVIEW OF PARKING CHARGES – EPI/13/203**

4. In terms of Standing Order 10(1), and as agreed at the beginning of the meeting (article 2 refers), the Committee received a deputation from Mr Bill Lonsdale and Mr Rizzi on behalf of Stop Taxing Our Parking in relation to the recommendations contained within the report on the Review of Parking Charges.

Mr Lonsdale made reference to his complaint in relation to Garthdee Controlled Parking Zone (CPZ) provisions and the Director of Enterprise, Planning and Infrastructure's response. He also made reference to a legal agreement associated with planning application 98/0090 between the Council and Robert Gordon University (RGU), specifically the annual contributions made by the University for the implementation of the CPZ.

Mr Lonsdale requested that the Committee's reconsider its decision to charge residents for residents parking permits in CPZ Zone Y:Garthdee and stand by undertakings given to residents when the zone was first proposed in the establishment of the CPZ, residents were given to understand that the costs would be covered by RGU. This was a mitigation measure to allow a development that otherwise should have been refused consent on residential amenity grounds and was proposed voluntarily by RGU.

Mr Lonsdale also requested that if the Committee still wished to charge, it must again instruct officers to follow the proper procedure and carry out statutory consultation, responses to which consultation must be brought back to Committee before a valid Order can be made.

In addition, Mr Lonsdale requested that the Committee should bring forward the proposals promised by the City Council, for the extension to Zone Y: Garthdee, to include all roads within the boundary of Garthdee Road, Auchinyell Road and South Anderson Drive to protect residents from the impact of ubiquitous parking by students and staff from RGU and recover all costs from RGU, who are the generators of unacceptable parking pressures in a suburban residential area. Next step at earliest opportunity should be the statutory consultation, which must include the funding provision whereby RGU will pay for residents and visitor permits in perpetuity.

Members were invited to ask questions of Mr Lonsdale and Mr Rizzi and then thanked them for their contribution.

The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which responded to the Committee's request for (1) a reappraisal of the parking charges in the city taking into consideration our Smarter City objectives; (2) a review of parking charges and entitlement set by other council services; and (3) a report on the possibility of establishing a city wide emissions-based permit system on the proviso that such a proposal would be revenue neutral.

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### The report recommended:-

that the Committee -

- (a) note the contents of the report and the importance of parking controls as a tool to support sustainable travel and assist in minimising traffic levels;
- (b) adopt a policy for and approve the increase in business permits to £660 to align with the annual travel costs by city wide sustainable travel options;
- (c) approve the revised on street charges within the peripheral zones to support sustainable travel objectives;
- (d) approve the alteration in charging hours within the long stay off street car parks to 8am to 8pm Monday to Saturday and 1pm to 5pm on a Sunday;
- (e) approve the revised parking charge structure for Golden Square off street car park to the onstreet charges;
- (f) instruct officers to continue to monitor on street parking cost in relation to public transport costs and adjust accordingly in order that we continue to provide and promote a sustainable transport system;
- (g) instruct officers to carry out a review of the other proposed controlled parking zones to determine whether these areas of the city require additional parking restrictions in order to facilitate the management of the transportation and road network;
- (h) approve the adoption of a policy revision to the business permit "in order to be awarded a business permit it should be shown that a vehicle would have to be used for business purposes frequently (more than three occasions) on a daily basis";
- (i) refer this report to the Housing and Environment committee with a recommendation that proposed charges for private off street parking spaces operated by this council is adopted to support the aims of Regional Transport Strategy and objectives for a Smarter City; and
- (j) instruct officers to monitor the benefits and outcomes of the emission related parking charges in other cities and to report back in 18 months in the following terms (1) Establish the process and cost implications under which a residential permit scheme could be rolled out across the City as 'phase 1' of an Emissions Based Parking Control (EBPC). (2) Establish the process and cost implications for a pay & display scheme to roll out across the City as 'phase 2' of EBPC.

The Convener, seconded by Councillor Thomson, moved:-

that the Committee –

- (1) agrees recommendations (a) and (d) to (j) in the report;
- (2) agrees to approve a revised reduced residential parking permit charge for the next three years, reducing the cost of the first permit by £10 a year in order that by 2017 the annual cost of the first permit will be £50; and
- (3) instructs officers to consult with Aberdeen Inspired, Visit Aberdeen and the Aberdeen and Grampian Chamber of Commerce on parking charges within the Inner City Centre, Outer City Centre and Peripheral Zones as outlined in Appendix 3 with a view to encouraging city centre regeneration and to report back to the Committee at its meeting on 13<sup>th</sup> March 2014 with proposals for revised parking charges.

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Councillor Yuill, seconded by Councillor Cormie, moved as an amendment:-  
that the Committee –

- (1) notes the contents of the report and the importance of parking controls as a tool to support sustainable travel and assist in minimising traffic levels;
- (2) agrees not to increase the current charging levels for business permits;
- (3) agrees to reduce the charge for each household's first resident's parking permit to £65 and to further reduce this charge to £50 in 2015/16;
- (4) agrees to make no changes to on street parking charges within the peripheral zones;
- (5) approves the alteration in charging hours within the long stay off street car parks to 8am to 8pm, Monday to Saturday and 1pm to 5pm on a Sunday;
- (6) approves the revised parking charge structure for Golden Square off street car park to the on street charges;
- (7) instructs officers to continue to monitor on street parking costs in relation to public transport costs;
- (8) instructs officers to carry out a review of the other proposed controlled parking zones to determine whether these areas of the city require additional parking restrictions in order to facilitate the management of the transportation and road network, noting that the introduction of any new controlled parking zone would be subject to community support;
- (9) make no revisions to the policy in relation to business permits;
- (10) refers this report to the Housing and Environment Committee;
- (11) instructs officers to monitor the benefits and outcomes of emission related parking charges in other cities and to report back in 18 months;
- (12) notes that officers are seeking counsel's opinion on the implications for Aberdeen City Council of the "Barnet Case" and instructs them to report back on the outcome of this at the earliest possible date;
- (13) in relation to the Garthdee controlled parking zone:
  - (i) agrees to suspend the introduction of residents' parking permit charges;
  - (ii) instructs officers to undertake discussions with RGU with the objective of securing continuing financial support from RGU for the administration costs of the Garthdee controlled parking zone; and
  - (iii) instructs officers to undertake an informal consultation with residents living in the proposed extension to the Garthdee controlled parking zone, on the basis that residents' parking permits in this area would be free of charge, to seek views on whether residents now support the extension of the Garthdee controlled parking zone and to incorporate the results of this into the report previously instructed;
- (14) refers this to the Finance, Policy and Resources Committee to consider allocating any additional finance which may be required arising from 1-13 above; and
- (15) instructs officers to consult with Aberdeen Inspired, Visit Aberdeen and the Aberdeen and Grampian Chamber of Commerce on parking charges

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within the Inner City Centre, Outer City Centre and Peripheral Zones as outlined in Appendix 3 with a view to encouraging city centre regeneration and to report back to the Committee at its meeting on 13<sup>th</sup> March 2014 with proposals for revised parking charges.

Councillor McCaig, seconded by Councillor Corall moved a further amendment:- that the Committee:-

- (1) agrees to recommendations (a), (d) to (f), (i) and (j) of the report referred to above;
- (2) to make no change to the business parking permits;
- (3) instructs officers to consult with Aberdeen Inspired, Visit Aberdeen and the Aberdeen and Grampian Chamber of Commerce on parking charges within the Inner City Centre, Outer City Centre and Peripheral Zones as outlined in Appendix 3 with a view to encouraging city centre regeneration and to report back to the Committee at its meeting on 13<sup>th</sup> March 2014 with proposals for revised parking charges; and
- (4) to take no action in relation to recommendation (h) of the report.

In terms of Standing Order 12(9) a division between the two amendments was taken.

On a division, there voted:- for Councillor Yuill's amendment (1) – Councillor Yuill; for Councillor McCaig's amendment (5) – Councillors Corall, Cormie, Jaffrey, MacGregor and McCaig; declined to vote (9) – the Convener, the Vice Convener and Councillors Allan, Boulton, Finlayson, Milne, Jean Morrison MBE, Thomson and Young.

A division between the motion and the successful amendment was then taken.

On a division, there voted:- for the motion (10) – the Convener, the Vice Convener and Councillors Allan, Boulton, Finlayson, Milne, Jean Morrison MBE, Thomson, Young and Yuill; for the amendment (5) – Councillors Corall, Cormie, Jaffrey, MacGregor and McCaig.

**The Committee resolved:-**

to adopt the motion

### **MINUTE OF PREVIOUS MEETING OF 29 AUGUST 2013**

5. The Committee had before it the minute of its previous meeting of 29 August, 2013.

**The Committee resolved:-**

to approve the minute.

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**NOTICE OF MOTION BY COUNCILLOR MALONE - EARLSPARK DRIVE**

6. With reference to article 7 of the minute of the previous meeting of 29 August, 2013 and in terms of Standing Order 21, the Committee had before it the following motion by Councillor Malone:-

"With reference to the petition received from 108 residents expressing their dismay at the poor condition of Earlsparck Drive Bielside: Request that the section of Earlsparck Drive, Bielside from number 1 – 22 be resurfaced. This to be funded from the 600k under spend in the general fund."

Councillor Malone formally moved her motion and explained the rationale behind her request.

The Convener, seconded by the Vice Convener, moved:-  
to instruct officers to refer this to the budget process.

Councillor Malone, seconded by Councillor Yuill moved as an amendment:-

With reference to the petition received from 108 residents expressing their dismay at the poor condition of Earlsparck Drive Bielside: Request that the section of Earlsparck Drive, Bielside from number 1 – 22 be resurfaced. This to be funded from the 600k under spend in the general fund.

On a division, there voted:- for the motion (14) – the Convener, the Vice Convener and Councillors Allan, Boulton, Corall, Cormie, Finlayson, Jaffrey, MacGregor, McCaig, Milne, Jean Morrison MBE, Thomson and Young; for the amendment (2) – Councillors Malone and Yuill.

**The Committee resolved:-**  
to adopt the motion by the Convener.

**NOTICE OF MOTION BY COUNCILLOR MCCAIG – 2014 SCOTTISH GOLF OPEN**

7. In terms of Standing Order 21, the Committee had before it the following motion by Councillor McCaig:-

"Aberdeen City Council welcomes the announcement that the 2014 Scottish Open is to be staged at Royal Aberdeen in 2014 and looks forward to working with partners to ensure that this opportunity to promote Aberdeen on an international stage is not missed"

The Committee had before it a background report by the Director of Enterprise, Planning and Infrastructure which provided information and details relating to the notice of motion.

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Councillor McCaig formally moved his motion and explained the rationale behind it. He further added the following to his notice of motion "The Committee further notes the Council's commitment to equality in all aspects of life". Councillor Corall seconded the amended motion.

The Vice Convener, seconded by the Convener moved as an amendment:-

Aberdeen City Council welcomes the sponsorship commitment Aberdeen Asset Management has generously given to the Men's and Women's Scottish Open 2014 being held at Royal Aberdeen. Aberdeen City Council is delighted that the 2014 Scottish Open will be held in Aberdeen. The competition will promote golf in the north east and highlight Aberdeen as an exceptional destination for golf. Further acknowledges the Council's full support for this major event which will bring enormous benefits to the city. Notes the hypocrisy of the First Minister who, when boycotting the Open golf championship played at Muirfield, stated "I don't think it helps the game to have the suggestion of a bias against women, and the greatest tournament on this planet should have this impression that somehow ladies, women and girls should be second class citizens. I don't think that's right." Later the First Minister in his response to Councillor Angela Taylor's letter detailing her concerns clearly stated that he supports golf clubs that discriminate against women which offer "a form of equality". This Committee notes with dismay the attitude of the First Minister to equality. The Committee further notes the Council's commitment to equality in all aspects of life.

On a division, there voted:- for the motion (7) – Councillors Corall, Cormie, Finlayson, Jaffrey, MacGregor, McCaig and Yuill; for the amendment (8) – the Convener, the Vice Convener and Councillors Allan, Boulton, Milne, Jean Morrison MBE, Thomson and Young.

**The Committee resolved:-**  
to adopt the amendment.

### **CAPITAL MONITORING - ENTERPRISE, PLANNING AND INFRASTRUCTURE PROJECTS - EPI/13/146**

8. The Committee had before it a joint report by the Director of Enterprise, Planning and Infrastructure, which provided an update on the capital spend to date for the Enterprise, Planning and Infrastructure projects included within the Non-Housing Capital Programme.

**The report recommended:-**  
that the Committee note the current position.

**The Committee resolved:-**  
to approve the recommendation.

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**2013-14 REVENUE BUDGET MONITORING – EPI/13/204**

9. The Committee had before it a joint report by the Director of Enterprise, Planning and Infrastructure, which outlined the current year revenue budget performance to date along with the forecast outturns for the services which relate to the Committee and advised on any areas of risk and management action.

**The report recommended:-**

that the Committee -

- (a) note this report on the performance to date and the forecast outturn and the information on risks and management action that is contained herein;
- (b) instruct that officers continue to review budget performance and report on Service strategies as required to ensure a balanced budget;
- (c) instruct officers to report, in due course, on the actual outturn compared to budget following completion of the 2013/14 financial statements.

**The Committee resolved:-**

to approve the recommendations.

**ARMS LENGTH EXTERNAL ORGANISATIONS – GOVERNANCE ARRANGEMENTS**

10. The Committee were advised that this item had been withdrawn.

**EUROPEAN PROJECTS UPDATE REPORT – EPI/13/184**

11. The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which provided an update on European Union funded projects.

**The report recommended:-**

- (a) notes the successful town twinning project application;
- (b) notes the MUSIC project extension;
- (c) notes the actions taken to implement internal audit report;
- (d) approves oversea travel to attend a pre launch of the Hydrogen Buses in Brussels. Elected Member representatives, the Chief Executive, two officers, and the Press and Journal to Van Hool bus manufacturer in Brussels; and
- (e) approves attendance for one officer to attend the FCH JU finance workshop in Brussels on 5th November.

**The Committee resolved:-**

- (i) to approve the recommendations subject to deleting the words “and the Press and Journal” from recommendation (d); and



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- (ii) to note that the Convener, whom failing and a member of the opposition would be attending the pre-launch of the Hydrogen Buses event in Brussels.

### **OFFSHORE EUROPE 2013 FEEDBACK AND OFFSHORE EUROPE 2015 – EPI/13/188**

**12.** The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which provided feedback from the 2013 Offshore Europe event and detailed the proposed direction for the Council's involvement in Offshore Europe 2015, outlining the cost implications of participation in the exhibition and the activities to be undertaken in support of the event.

**The report recommended:-**

- (a) note the content of this report;
- (b) support the Council's involvement in the exhibition in 2015 and as such commit to the necessary funding of £80,000. This will require £40,000 per annum being maintained in the budget for 2014-15 and 2015-16 subject to the standard budgetary process; and
- (c) support the proposed direction for the promotion of Aberdeen at Offshore Europe 2015.

**The Committee resolved:-**

to approve the recommendations.

### **TWINNING AND INTERNATIONAL PARTNERSHIPS - EPI/13/195**

**13.** The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which sought approval of applications for financial assistance from the International Twinning Budget 2013/14.

**The report recommended:-**

That the Committee approve of the following grants from the International Twinning Budget 2013-2014:-

- a) £6,600 towards the educational exchange visit of pupils and staff from Manor Park School to Nestor Perret/Jean Jaures Ecoles, Clermont-Ferrand, 23rd to 28th June 2014;
- b) £8,000 towards the inward visit of speakers and school pupils from Clermont-Ferrand and Regensburg to participate in a two day conference on 'The Impact of the Great War on Aberdeen & its Twin Cities', Aberdeen, 26th to 29th March 2014;
- c) £1,600 towards the visit of a Bavarian Marching Band in the Christmas Parade, 23rd to 25th November 2013;

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- d) £4,380 towards the participation of a jazz quartet from Clermont-Ferrand to participate in the Aberdeen Jazz Festival, Aberdeen, 14th to 16th March 2014; and
- e) £900 towards the visit of four Head Teachers from Clermont-Ferrand to meet with potential Aberdeen partner schools, 20th to 23rd November 2013.

**The Committee resolved:-**

to approve the recommendations.

### **STRATEGIC HYDROGEN PROGRAMME – EPI/13/208**

**14.** With reference to article 10 of the minute of meeting of the Council on 25 January 2012, the Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which sought approval for participation in Strategic Hydrogen Programme projects which were designed to demonstrate and deploy the most innovative of hydrogen technologies in the area.

**The report recommended:-**

that the Committee approve -

- (a) that Aberdeen City Council participate and lead the bus feasibility study project with the seven cities if they agree to work in partnership. Failing that, that Aberdeen City Council develop a new partnership to undertake this project. This includes a contribution from Aberdeen City Council of up to £10,000 from existing service budgets;
- (b) travel costs for one officer to attend the Fuel Cell Hydrogen – Joint Undertaking (FCH-JU) workshop in Brussels on 5 November 2013 and the FCH-JU annual conference on the 13th of November;
- (c) Aberdeen City Council participation in the Hyacinth Project;
- (d) Aberdeen City Council participation in the ACHES project, subject to securing additional external funding;
- (e) travel for an officer to be nominated by the Director of Enterprise, Planning and Infrastructure to attend Hydrogenics established Hydrogen fuelling stations in the California; Canada and Belgium to finalise scope and design of station to be built in Aberdeen for the ACHES project;
- (f) Aberdeen City Council to participate in the HESTON project, subject to securing additional external funding;
- (g) the proposed delivery mechanism attached at appendix 1; and
- (h) travel costs for two officers, Director of Enterprise Planning & Infrastructure plus Council Leader to launch the Smart Aberdeen 2020 documents in Scotland House, Brussels, on 27th November 2013.

**The Committee resolved:-**

- (i) to approve the recommendations subject to removing the words “if they agree to work in partnership” from recommendation (a); and

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- (ii) to thank all members of staff involved in the programme.

**ABERDEEN LOCAL DEVELOPMENT PLAN POLICY ON AFFORDABLE HOUSING REQUIREMENTS FOR NEW DEVELOPMENT - EPI/13/178**

15. With reference to article 18 of the minute of meeting of 21 May 2013, the Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which summarised the results of the consultation on the role of commuted payments.

**The report recommended:-**

that the Committee approve -

- (a) not to implement the change in the methodology for calculating commuted sums at this time, but for officers to continue to investigate the potential of a change in the methodology and give detailed consideration to the consultation responses;
- (b) work with officers in Housing and Legal to incorporate target prices for affordable units to be incorporated within legal agreements and monitor the effects of this approach; and
- (c) report back to this Committee in March 2014 with an update on progress of recommendation (b) and responses to comments from recommendation (a).

**The Committee resolved:-**

- (i) to approve the recommendations; and
- (ii) to instruct officers to write to the Scottish Government expressing concerns in relation to the Chief Planner's suggestion to remove constraints on the development of housing land due to local authorities planning policies on affordable housing, and to seek clarification as to what the Scottish Government will do to mitigate the resultant shortfall in the provision of affordable housing.

**ABERDEEN LOCAL DEVELOPMENT PLAN – MAIN ISSUES – EPI/13/182**

16. With reference to article 23 of the minute of meeting of 19 March 2013, the Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which outlined the outcomes received from a pre-main issues consultation that took place earlier this year.

**The report recommended:-**

that the Committee approve -

- (a) note the outcomes of the pre-Main Issues Consultation;
- (b) note the contents of the Aberdeen Local Development Plan Main Issues Report;
- (c) agrees to the publication of the Aberdeen Local Development Plan Main Issues Report for a 10 week consultation period from 13 January 2014 until 24 March

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- 2014, with the outcomes to be reported to the Enterprise, Strategic Planning and Infrastructure Committee with the Proposed Plan in due course ; and
- (d) agree to the publication of the supporting documents listed in the Appendices to inform that consultation.

**The Committee resolved:-**

- (i) to amend the report as appropriate to include the following housing sites as preferred development options for consultation:-
- B0904 Woodend Site 2 - 3 houses
  - B0905 Woodend Site 1 – 14 to 16 houses
  - B0913 Malcolm Road East and the remaining land to the south west between Malcolm Road and Bucklerburn Road – 71 houses
  - B0914 Mid Anguston – 8 houses; and
- (ii) to approve the recommendations.

**SUPPLEMENTARY GUIDANCE: SERVICED APARTMENTS – EPI/13/179**

17. The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which sought approval of Supplementary Guidance for Serviced Apartments to be released for a four week consultation, following which it will be reported to Committee for approval to adopt as Supplementary Guidance to the Local Development Plan.

**The report recommended:-**

that the Committee approve Supplementary Guidance: Serviced Apartments be released for a four week consultation.

**The Committee resolved:-**

to approve the recommendation.

**STRATEGIC AND LOCAL TRANSPORTATION PROJECTS UPDATE REPORT – EPI/13/193**

18. With reference to article 14 of the minute of the previous meeting, the Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which provided details in relation to the progress of various strategic and local transportation projects within Aberdeen City and the wider area.

**The report recommended:-**

that the Committee -

- (a) note the contents of this report;

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- (b) endorse development through Nestrans including Board decisions and progress on the 2013/14 programme of works;
- (c) agree that the policy for Complementary Uses of Park and Ride Sites which was approved by this Committee on 15th March 2011 be modified to include consultation as set out in Section 2;
- (d) approve officers' proposed response to Nestrans on the draft Freight Action Plan refresh; and
- (e) endorse officers' response to Aberdeen International Airport's draft Noise Action Plan 2013-2018 consultation.

### **The Committee resolved:-**

- (i) to approve the recommendations; and
- (ii) that a report be submitted to a future meeting on the use of Park and Ride sites as a safe pick-up and drop-off point for private companies operating buses to transport their employees to their place of employment.

## **ENVIRONMENTAL NOISE MAPPING AND ACTION PLANNING – EPI/13/196**

**19.** The Committee had before it a joint report by the Directors of Enterprise, Planning and Infrastructure and Housing and Environment which (1) provided information on the draft Aberdeen Noise Action Plan and its release by the Scottish Government for public consultation; and (2) outlined the specific requirement of the Council to review and finalise the Candidate Noise Management and Candidate Quiet Areas and produce a Noise Action Plan for approval by the Scottish Government.

### **The report recommended:-**

that the Committee -

- (a) note the contents of this report;
- (b) instruct relevant officers within the Housing and Environment and Enterprise, Planning and Infrastructure Services to:-
  - (1) jointly assess all Candidate Noise Management Areas (CNMAs) and Candidate Quiet Areas (CQAs) and recommend those that are appropriate to include in the final Noise Action Plan;
  - (2) jointly develop, in liaison with the Scottish Government, a final Noise Action Plan within the timescales specified by the Scottish Government; and
  - (3) update the Committee on the outcomes of the assessment process for the CNMAs and CQAs and the submission of the Noise Action Plan for Scottish Government approval within 6 months, with subsequent annual reporting on progress on the implementation of the approved Noise Action Plan during the period 2014-2018.

### **The Committee resolved:-**

to approve the recommendations.

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**MARINE SCOTLAND CONSULTATIONS – EPI/13/197**

**20.** The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which presented the draft response on behalf of the Council for five Marine Scotland consultations under the heading 'Planning Scotland Seas'.

**The report recommended:-**

that the Committee approves the draft consultation response for submission to the Scottish Government.

**The Committee resolved:-**

to approve the recommendations.

**INTERNAL WASTE MANAGEMENT PLAN – EPI/13/199**

**21.** With reference to article 22 of the minute of meeting of 19 March 2013, the Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which presented an Internal Waste Minimisation Plan outlining actions to meet objectives of the policy document and highlighting waste actions currently underway by the Council.

**The report recommended:-**

that the Committee -

- (a) approve the actions to reduce Council waste set out in the Internal Waste Minimisation Plan; and
- (b) refer the Internal Waste Minimisation Plan report to all other Service Committees to endorse.

**The Committee resolved:-**

to approve the recommendations.

**PERSLEY DEN (WOODSIDE) MASTERPLAN – EPI/13/207**

**22.** The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which outlined the draft Persley Den (Woodside) Masterplan, prepared as a strategy for the future development of land identified in the Aberdeen Local Development Plan as OP135.

**The report recommended:-**

that the Committee -

- (a) approve the Persley Den (Woodside) Masterplan as interim planning advice; and

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- (b) agree for officers to implement the process to ratify the Masterplan as Supplementary Guidance, which includes a 4 week public consultation period. The results of the consultation, including any necessary amendments, will be reported back to Committee prior to submission to Scottish Government.

**The Committee resolved:-**

to approve the recommendations.

### **MATTER OF URGENCY**

**The Convener intimated that he had directed in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973, that the following item of business be considered as a matter of urgency as a delay in the Council coming to a decision would compromise the work undertaken to date and the programme of work developed with the site owner and Scottish Historic Buildings Trust.**

### **BERRYDEN (BROADFOLD WORKS) DEVELOPMENT – EPI/13/215**

**23.** The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which sought a contribution from the Council for an option appraisal for the proposed development of the Broadfold Works site and a further request for the Council to manage funds as detailed in the proposed Section 75 agreement for the site.

**The report recommended:-**

that the Committee –

- (a) approve a maximum contribution of £15,000 to the Scottish Historic Buildings Trust to prepare an options appraisal, the detail of which will be agreed with Aberdeen City Council's Enterprise Planning & Infrastructure Service for the Grey Mill site; and
- (b) agree that the Council manage the funds as proposed in the draft section 75 agreement provided that all Council costs in so doing and any other obligations arising there from are met by the owners of the Broadfold Works site.

**The Committee resolved:-**

to approve the recommendations.

### **MATTER OF URGENCY**

**The Convener intimated that he had directed in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973, that the following item of**

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**business be considered as a matter of urgency as this would be the only opportunity for the Committee to consider the consultation within the timeframe set by the Scottish Government. It also had to be submitted to the Strategic Development Planning Committee prior to the consultation deadline in December 2013.**

**SCOTTISH PLANNING POLICY CONSULTATION – EPI/13/224**

**24.** The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which sought agreement to a response to the Scottish Government's re-consultation on parts of Scottish Planning Policy. The response was prepared in collaboration with the Strategic Development Planning Authority and Aberdeenshire Council.

**The report recommended:-**

that the Committee agree the contents of this report and forward it to the Strategic Development Planning Committee for submission to the Scottish Government.

**The Committee resolved:-**

to approve the recommendation.

**VARIOUS SMALL SCALE TRAFFIC MANAGEMENT AND DEVELOPMENT ASSOCIATED PROPOSALS (NEW WORKS) - EPI/13/201**

**25.** The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure relating to various small scale traffic management measures identified by officers, residents, local members, emergency services, etc and verified as necessary through surveys by officers. The report also outlined proposals associated with new developments as part of the development management process. Finally, the report included proposals for individual parking spaces for Blue Badge holders which now require to be progressed through the normal legal process for the required Traffic Regulation Order.

The report related to proposals at the following locations in the city:-

- Proposals to be funded from Cycling, Walking and Safer Streets budget -  
Aboyne Gardens;  
Clifton Road;  
Hutcheon Court and Greig Court;  
Kingswells Park and Ride (North Car Park);  
Oscar Road;  
Queen Street/Shoe Lane;  
Woodlands Drive;



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- Proposals funded by the applicants seeking permission to install driveways -  
Craigievar Crescent;
- Proposals to be funded from the developer –  
Crown street;  
Dubford Development;  
Loch Street/St Andrew Street;  
Shielhill Road;  
St Peter Street.
- Proposals to be funded from the Disabled Parking Revenue budget -  
Various On-Street Parking (10 spaces);  
Various Off-Street Parking (20 spaces).

### **The report recommended:-**

that the Committee -

- (a) approve the proposals in principle;
- (b) instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in this report, excepting the 'Kingswells Park & Ride' item. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee;
- (c) instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation order required as described in the 'Kingswells Park & Ride' item. If no significant objections are received, then progress with the public advertisement. If no objections are received, then allow approval of the TRO immediately under delegated powers. If objections are received, report the results to a future meeting of this Committee; and
- (d) instruct the appropriate officers to commence the combined statutory consultation for the traffic regulation order for the list of Blue Badge parking spaces and report back to a future meeting of this Committee.

### **The Committee resolved:-**

to approve the recommendations.

## **TRAFFIC ORDERS AT THE FINAL STAGE OF THE STATUTORY PROCESS - EPI/13/200**

**26.** The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which advised of the outcome of the final statutory stage of the following 13 traffic orders and presented which had been received where relevant in each case:-

- (1) The Aberdeen City Council (Trinity Street, Aberdeen) (Loading Bay) Order;

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- (2) The Aberdeen City Council (Church Street, Footdee, Aberdeen) (Prohibition of Waiting) Order;
- (3) The Aberdeen City Council (Hilton Avenue, Aberdeen) (Revocation of No Stopping at a School Entrance) Order;
- (4) The Aberdeen City Council (Marischal Street, Aberdeen) (On-Street Car Club Parking Spaces) Order;
- (5) The Aberdeen City Council (Golden Square, Aberdeen) (On-Street Car Club Parking Space) Order;
- (6) The Aberdeen City Council (Access Road and Turning Circle located off the east side of Foinavon Close, Dyce, Aberdeen) (Prohibition of Entry and Waiting Restrictions) Order;
- (7) The Aberdeen City Council (Disabled Persons Parking Places in Aberdeen) (Regulatory Parking Places) (No 4) Order;
- (8) The Aberdeen City Council (Charleston Road, Cove, Aberdeen) (Prohibition of Waiting) Order;
- (9) The Aberdeen City Council (Provost Graham Avenue Area, Hazlehead, Aberdeen) (Traffic Management) Order;
- (10) The Aberdeen City Council (Riverside Drive, Aberdeen) (Prohibition of Waiting) Order;
- (11) The Aberdeen City Council (Church Street, Footdee, Aberdeen) (Prohibition of Waiting) Order;
- (12) The Aberdeen City Council (Craigshaw Place, Aberdeen) (Prohibition of Waiting) Order; and
- (13) The Aberdeen City Council (Leadside Road, Aberdeen) (Traffic Management) (Consolidation) Order.

**The report recommended:-**

that the Committee -

- (a) in relation to The Aberdeen City Council (Trinity Street, Aberdeen) (Loading Bay) Order 201(X), to overrule the objections received and approve this order be made as originally envisaged; and
- (b) approve the orders that did not attract objections, and that all the orders be made and implemented accordingly.

**The Committee resolved:-**

to approve the recommendations.

**OBSTRUCTIONS – COMMERCIAL WASTE BINS - EPI/13/161**

27. With reference to article 24 of the minute of the previous meeting of 29 August 2013, the Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which provided information on the actions taken to date with regard to addressing the ongoing practice of commercial bins being left on the public road and to consider further enforcement measures to control the indiscriminate obstructions.

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**The report recommended:-**

that the Committee -

- (a) approve the proposed charge of £500 for monitoring, uplift, storage, and return or destruction of commercial waste bins and
- (b) instruct officers to write to businesses advising of the decision and to advise them of the implementation date of 2 June 2014.

**The Committee resolved:-**

to approve the recommendations.

**ROADS WINTER SERVICE PLAN 2013-14 – EPI/13/217**

28. With reference to article 6 of the minute of the previous meeting of 29 August 2013, the Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which provided information on how a range of identified cycle routes could be included in the Roads Winter Service Plan 2013-14 where appropriate.

**The report recommended:-**

that the Committee -

- (a) note the content of this report; and
- (b) instruct officers to amend the “Roads Winter Service Plan” for 2013 – 2014, Appendix A, to include cycleways within the amended footway treatment section.

**The Committee resolved:-**

to approve the recommendations.

**PARADES/MARCHES OPERATING AND CHARGING POLICY – EPI/13/214**

29. The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which provided details of the policy review and the introduction of a processions charging policy instructed by the Urgent Business Committee at its meeting on 29 April 2013.

**The report recommended:-**

that the Committee -

- (a) note the content of this report;
- (b) agree one of the following options:-  
Option 1 - That the current system of charging for all costs associated with Parades/Marches along Union Street be continued; or  
Option 2 - To approve the Policy on Charging for 2013 (Appendix A)

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- (c) if Option 2 is approved, forward this report to Finance and Resources Committee to request that an additional budget of £21,000 for Processions in Aberdeen in accordance of the policy for 2014-2015 and beyond be included within the budget setting process.

**The Committee resolved:-**

to approve recommendation (a) and instruct officers to refer option 1 of recommendation (b) to the budget process.

### **COMMITTEE BUSINESS STATEMENT**

**30.** The Committee had before it a statement of pending and outstanding Committee Business, which had been prepared by the Head of Legal and Democratic Services.

**The Committee resolved:-**

- (i) to delete item 3 (Parking Charges/Emissions – Based Permit System), item 5 (Housing Car Parking – Permit and Enforcement Consultation Results), item 6 (Management of Events in Parks and Open Spaces), item 17 (Internal Waste Minimisation); item 18 (Review of Aberdeen Local Development Plan); item 20 (Parking Charges); item 22 (Roads Winter Service Plan); and item 32 (Processions Charging Policy) from the statement; and
- (ii) to otherwise note the updates contained within the statement.

### **MOTIONS LIST**

**31.** The Committee had before it a statement of outstanding motions under the Committee's remit which had been prepared by the Head of Legal and Democratic Services.

**The Committee resolved:-**

- (i) to delete item 1 (Super Connected Cities - Broadband); and item 5 (Scottish Open 2014) from the Motions List; and
- (ii) in relation to item 2 (Haudagain Improvement), that officers be instructed to invite a response to the previous letter submitted to the Transport Minister; and
- (iii) in relation to item 3 (Support for micro, small and medium sized local businesses), that officers be instructed to submit a report to the next meeting of the Committee.

**In accordance with the decision recorded under article 3 of this minute, the following items of business were considered with the press and public excluded.**

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### **CITY EVENTS AND TWINNING PROGRAMME 2014-2015 – EPI/13/185**

**32.** The Committee had before it for consideration a report by the Director of Enterprise, Planning and Infrastructure which sought approval of the 2014-2015 City Events programme and associated budgets, which were outlined in appendices 1 and 2 of the report.

**The report recommended:-**

- (a) that members note the content of this report;
- (b) that members approve the proposed City Events programme for 2014 – 2015;
- (c) that members approve the proposed budget of up to £928,850 in total to deliver the programme for 2014 – 2015;
- (d) that members approve a final location for the end of day celebrations associated with the Queens Baton Relay 2014;
- (e) that members approve the allocation of funding for an Events Executive G10 that would grow and develop the existing income generating activities of the service, subject to the normal HR recruitment process;
- (f) that this report is referred to Finance, Policy & Resources Committee to consider the request for monies from the Common Good Fund and General Fund should members approve the relevant expenditure; and
- (g) that members receive a further report in summer 2014 outlining the proposed creation of an Events Fund in 2015 that would maximise the opportunities for attracting new events to Aberdeen of a national and international calibre.

**The Committee resolved:-**

- (i) to approve the recommendations;
- (ii) that officers identify an appropriate Council service to support the delivery of Galas and Festive Community Grants and report back to the Committee in this regard;
- (iii) that officers liaise with Third Sector colleagues in relation to a possible tie-in of the Aberdeen Day event with the Third Sector event;
- (iv) that officers consider an event relating to the Riding of the Marches (March Stones);
- (v) that Union Terrace Gardens be used as the location for the final location for the Queens Baton Relay 2014; and
- (vi) that officers write to all elected members seeking any further suggestions regarding the programme of events.

### **REDESIGN OF ROAD OPERATIONS – BUSINESS CASE – EPI/13/213**

**33.** The Committee had before it a report by the Director of Enterprise, Planning and Infrastructure which presented the Business Case for the Redesign of Roads Operations which is one of a number of actions required to achieve the PBB savings for

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2014/15 and beyond as previously reported to the Committee as part of the Transformation of Asset Management Services in November 2012.

**The report recommended:-**

- (a) that this report is approved to allow the service to move forward and start the programme of implementation to achieve the necessary savings;
- (b) that any alterations to the Business Case are delegated to Head of Asset Management and Operations who will carry out consultation with the relevant Trade Unions; and
- (c) that any alterations to the Business Case involving staff conditions are delegated to Head of Human Resources and Occupational Development who will carry out consultation with the relevant Trade Unions.

**The Committee resolved:-**

to approve the recommendations.

**COUNCILLOR BARNEY CROCKETT, Convener.**